

# Enrol your BYO Windows 11 device into Intune

## Introduction

Intune is a secure mobile management system that allows you to use school Wi-Fi, emails, learning applications and websites on personal devices.

These instructions will show you how to enrol a BYO Windows device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, please contact your school to obtain these details as you will not be able to complete the installation without them.

These instructions are for Windows 11 and above. You may find some of the screens look different to the ones provided here if you have an older version of Windows or there are changes made to Intune.

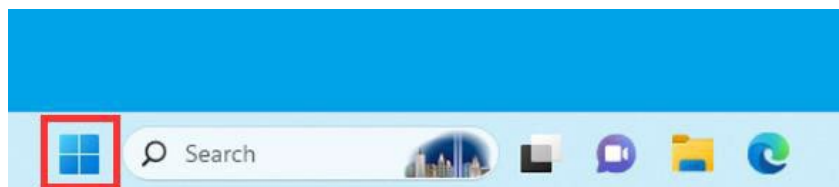
**Please note:** If the installation fails at any stage, please retry the steps again. If the issue persists, please contact your school for assistance.

## Instructions

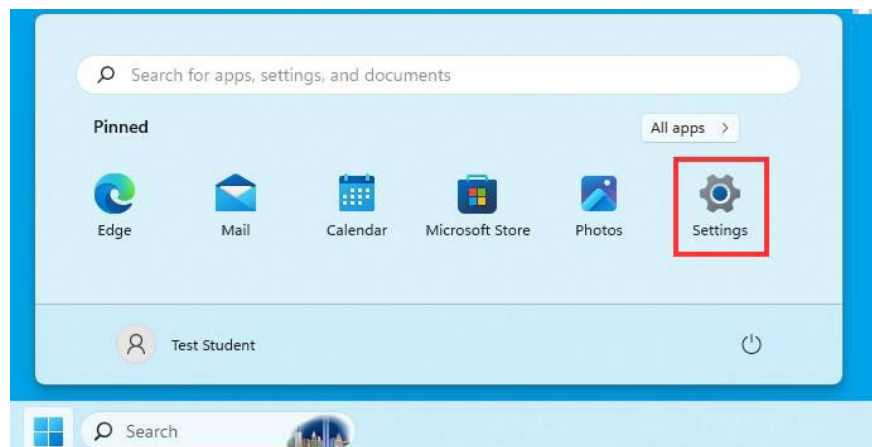
You can view the video guide ([How to enrol a Windows 11 device into Intune](#)) or follow the step- by-step instructions below.

### Step 1. Install Intune

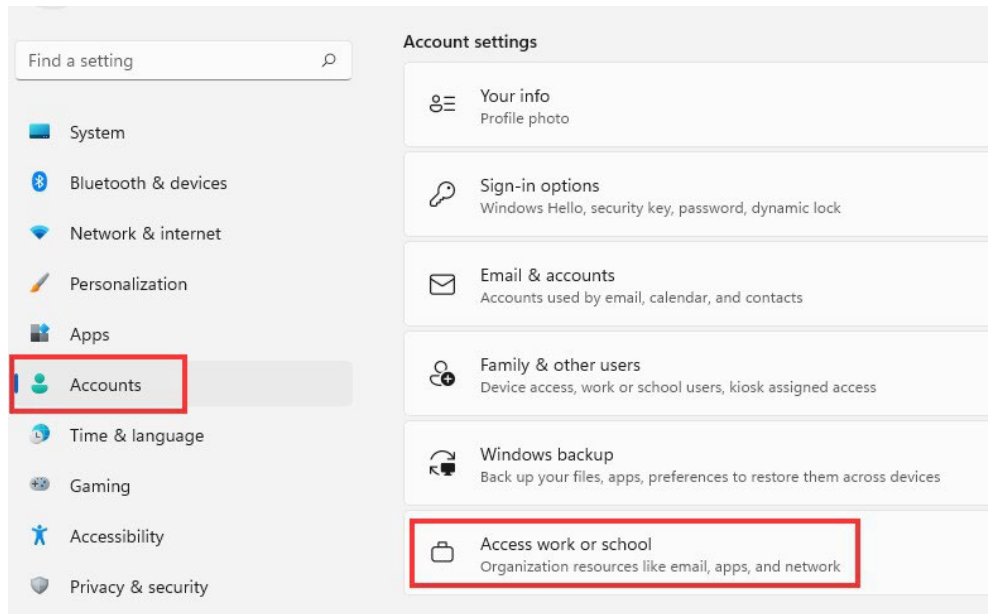
- a. Connect to the internet and select the Windows button  at the bottom of your screen.



- b. Select **Settings**.



- c. Select **Accounts** then **Access work or school**.  
If your account is already listed, select it and then select **Disconnect**. Then select **Connect**.



- d. Enter your **username@eq.edu.au** school email address and select **Next**.

## Set up a work or school account

You'll get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.

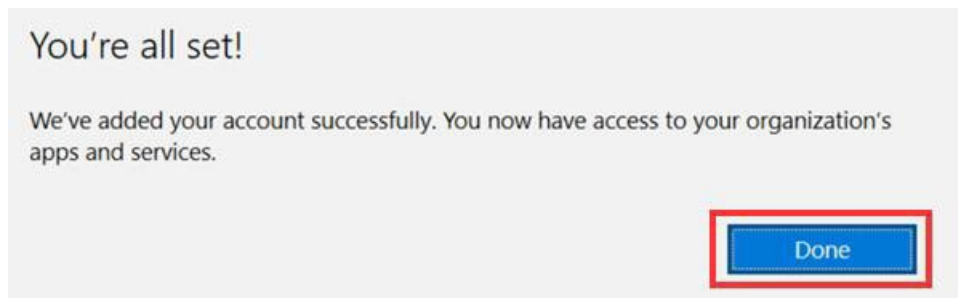
mstaff78@eq.edu.au

Next

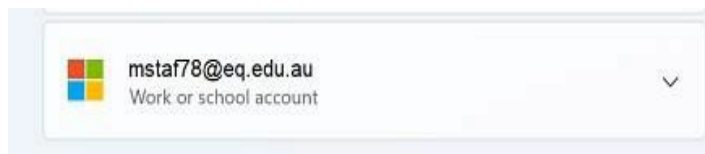
- e. Enter your school username, password, tick the box to accept the conditions of use, and click **Sign in**.

The image shows a sign-in page titled 'Managed Internet Service'. It asks the user to sign in with their username and password. The 'Username' field contains 'mstaf78' and the 'Password' field contains a masked password. There is a checked checkbox for 'I agree to the conditions of use'. A 'Sign in' button is highlighted with a red box. A link for 'Change my password' is visible at the bottom.


- f. Click **Done**.

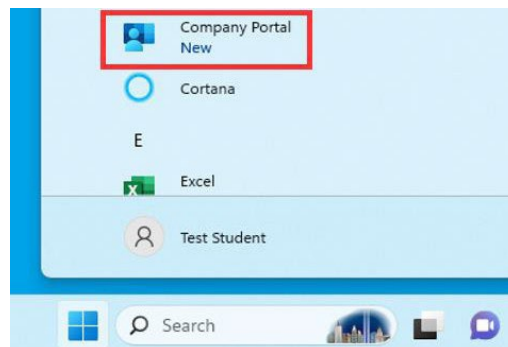


- g. Check your account has been added. Your account details will be displayed.

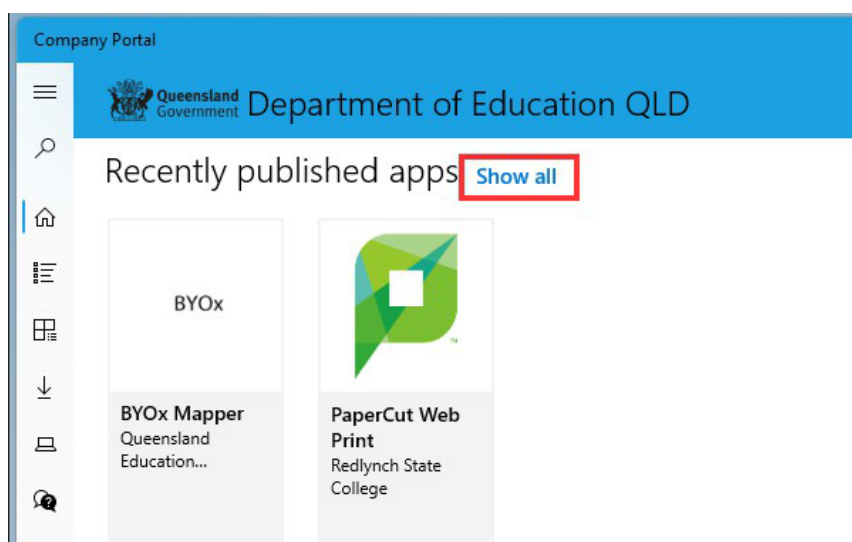


## Step 2. Install apps

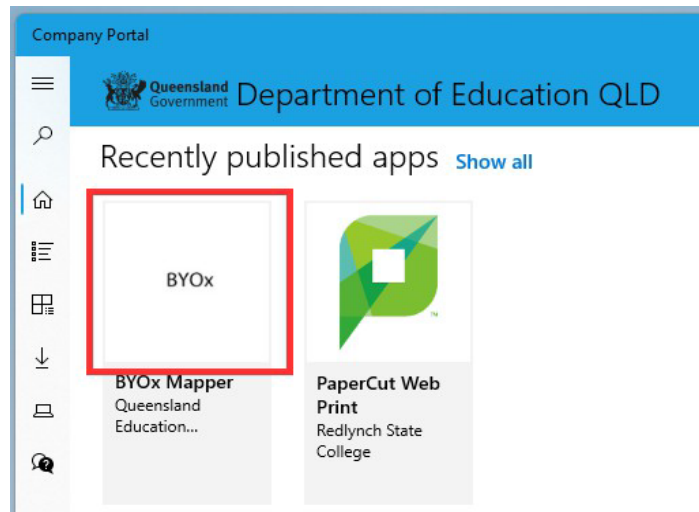
- a. Click the Windows button  at the bottom of your screen and open the **Company Portal** application. If requested, sign in with your school email address and password.



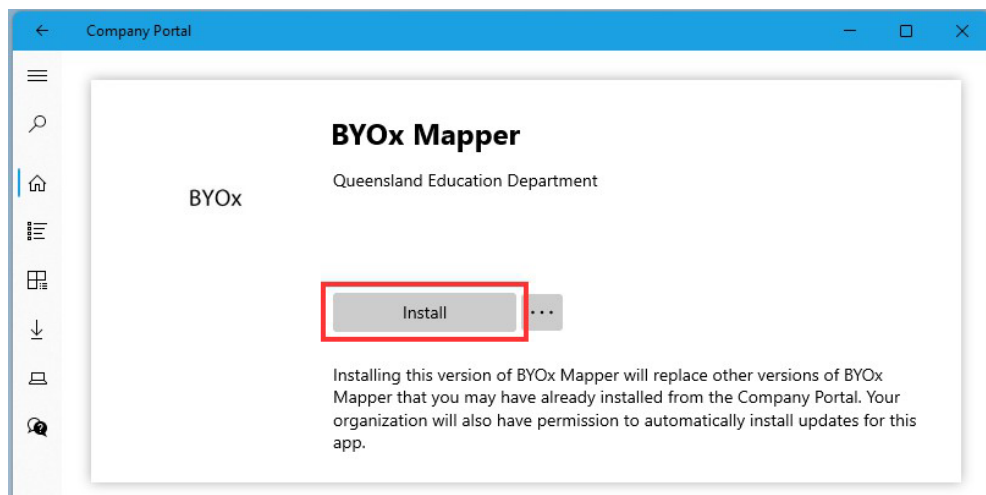
- b. Select **Show all** to see the apps that your school has indicated you require.



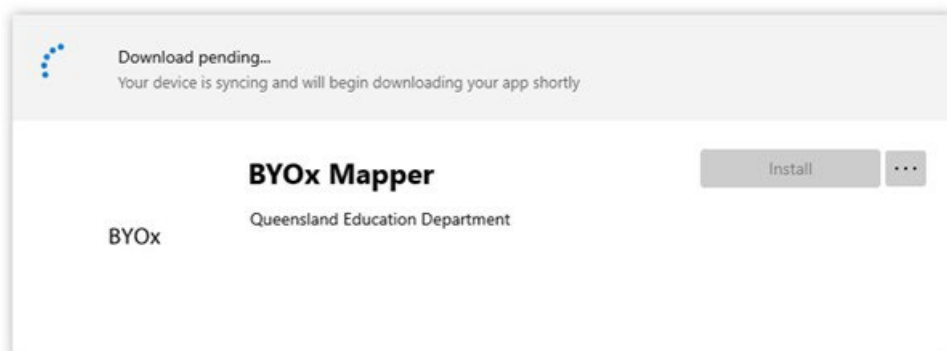
- c. Select **BYOx Mapper** to install.



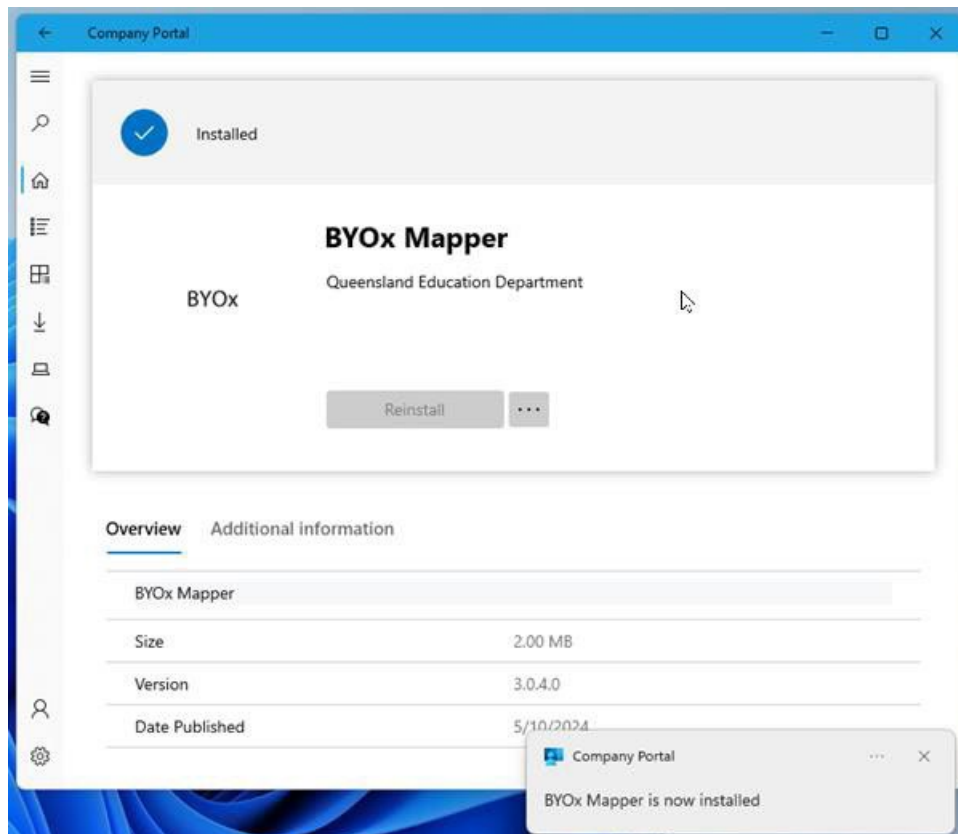
- d. Click the **Install** button.




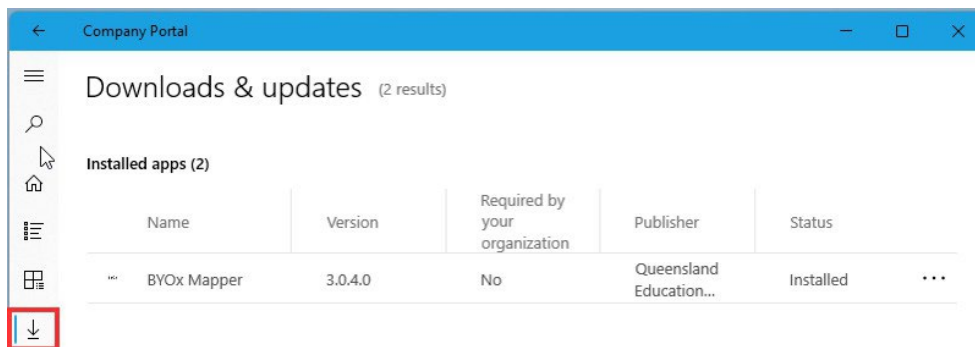
- e. A message will be displayed indicating that the app is being downloaded and installed.



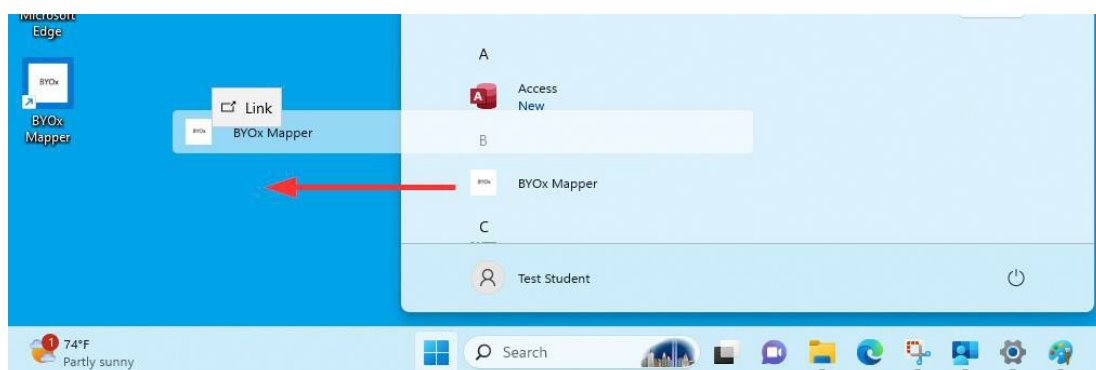
- f. Once the process has finished, a message will be displayed indicating that the app has been *Installed*.




- g. To confirm that your app has installed successfully, select the  **Downloads & updates** from the left side menu, then find *BYOx Mapper* in the list. Click the back arrow next to *Company Portal* to install **PaperCut Web Print** and additional apps, repeating steps b to g.

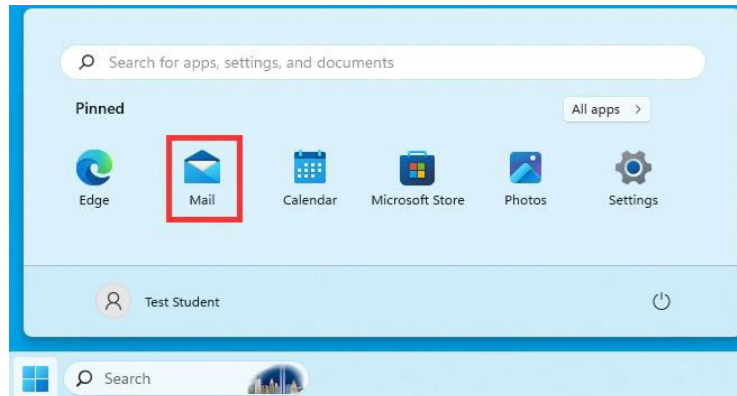


- h. You can drag and drop the app to the desktop from **Start** menu **All apps** to create a shortcut.

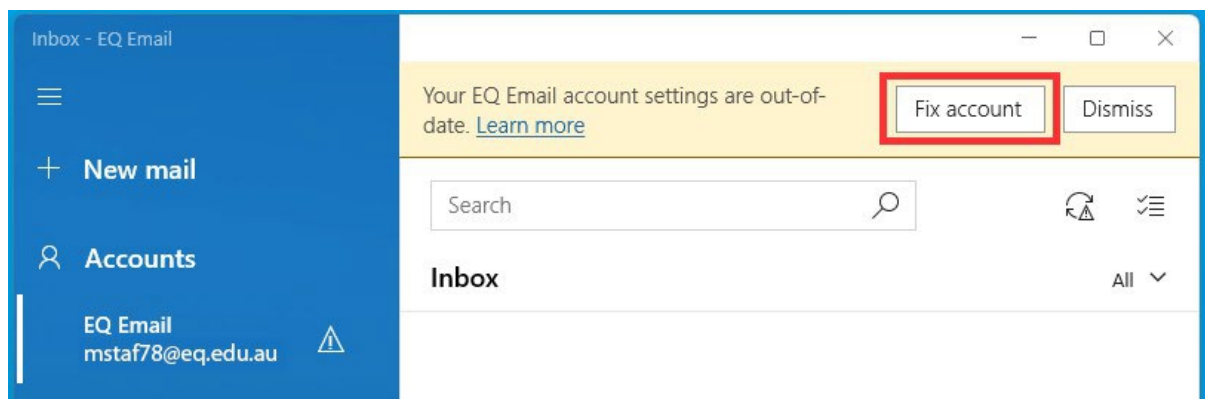


## Step 3. Set up your school email account

- a. Click the Windows button  at the bottom of your screen and open the **Mail** app.



- b. You should see your school email account listed. Click on **Fix account**.  
If your school email account is not listed, please note that it may take up to 20 minutes, depending on your device and internet connection.



- c. A completion message will be displayed once the account is set up. Click **Done**. Your school mail account has been set up for use and you can now send and receive school emails.

