



Redlynch State College Parents & Citizens Association

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Minutes for Annual General Meeting

Meeting Date: 14th March 2023

Meeting Start: 6:00pm

Agenda Item	ACTION
1. Welcome, Attendance and Apologies 1.1 Attendance Register signed, 1.2 Apologies noted 1.3 Guest Speaker (if any)	<u>Attendees</u> : Pam Dean, Sam Molloy, Michael Bruno, Natasha Glover, Becs Brooking, Lucy Cahill, Cassie Schnitz, Sue Hall, Jeanette Wells, Maurice Andrejic, Sanda McCormack, Alison Gaustad, Kristy Vallely, Michael Hansen, Donagh Freestun. <u>Apologies</u> : Sandi Gane, Jackie Willmott, Emma Henchske, Lisa Day.
2. Confirmation of Minutes from previous meeting – 2.1 Confirm Minutes from previous Annual General Meeting of 15 th March 2022	<u>Motion</u> – To approve minutes from Annual General Meeting on the 15 th March 2022 Moved : Sue Hall Seconded : Sam Molloy
3. Business Arising from the previous Annual General Meeting Minutes (if any)	None
4. Reports 4.1 Treasurer's Annual Report 4.2 Annual Financial Statements 4.3 President's Annual Report 4.4 Principal's Annual Report	Reports presented. Moved : Sandra McCormack Seconded : Maurice Andrejic

5. Applications for Membership 2023

All memberships lapse. Receipt of new and renewed memberships for 2023. All attendees (except the Principal who is an ex officio member) to submit membership forms

Applications are:

Motion – To accept all new applications for Membership Jeanette Wells, Becs Brooking, Lucy Cahill, Maurice Andrejic, Sue Hall in addition to the online membership forms received as presented.

Moved: Sam Molloy

Seconded: Mike Bruno

6. Election of Officers and Executive Committee

All Executive Committee positions are now open for nomination

6.1 Executive Committee

President
Vice President – Governance
Vice President – Community and Fundraising
Vice President – Business Units
Treasurer
Secretary (Minutes)
Secretary (Correspondence)

Motion – No nomination forms were received.

President:

Donagh Freestun was nominated by Natasha Glover and seconded by Alison Gaustad. Donagh accepted the nomination and was elected.

Vice President – Governance:

Alison Gaustad was nominated by Donagh Freestun and seconded by Sandra McCormack. Alison accepted the nomination and was elected.

Vice President – Community and Fundraising:

The position was not filled.

Vice President – Business Units:

Kristy Vallely was nominated by Alison Gaustad and seconded by Donagh Freestun. Kristy accepted the nomination and was elected.

Treasurer:

Pam Dean was nominated by Natasha Glover and seconded by Donagh Freestun. Pam accepted the nomination and was elected.

	<p>Secretary (Minutes): Sandra McCormack was nominated by Alison Gaustad and seconded by Donagh Freestun. Sandra accepted the nomination and was elected.</p> <p>Secretary (Correspondent): Caroline Gralow (P&C Member however not present) was nominated by Becs Brooking and seconded by Alison Gaustad. Caroline to be approached to discuss the role.</p>			
7. Change of Bank Signatories (if applicable)	<p>Motion – to change signatories on P and C Bank accounts as per the new Executive Committee in Section 6.1.</p> <p>Remove Jackie Willmott. Donagh Freestun, Pam Dean and Alison Gaustad to remain as bank signatories.</p> <p>Moved: Pam Dean Seconded: Sandra McCormack</p>			
8. Approval of Sub-Committee Guidelines 8.1 P and C Sub-Committee/s <div>OSHC Sub-Committee</div> <table><tr><td>President</td></tr><tr><td>Secretary</td></tr><tr><td>Other</td></tr></table> <div>Additional Items:</div> <p>P and C Representatives on School Committees: School Council – SAFEST Committee – Kristy Vallely P and C QLD Representatives -</p>	President	Secretary	Other	<p>Motion – no submission received for OSHC sub-committee.</p> <p>Motion – To accept that those nominated to the P and C Sub-Committees be declared duly elected.</p> <p>Moved: Pam Dean Seconded: Sue Hall</p> <p>SAFEST Committee – Kristy Vallely P and C QLD Rep – ???</p>
President				
Secretary				
Other				

<p>9. Appointment of the Auditor for 2023</p>	<p><u>Motion</u> – To appoint an auditor for the 2023 year – LBA Partners</p> <p>Moved: Pam Dean Seconded: Natasha Glover</p>
<p>10. General Business</p> <p>10.1 Adoption of the Student Protection Risk Management Strategy</p> <p>10.2 Endorse the update P&C Constitution</p> <p>10.3 Honorary life memberships (if any)</p>	<p><u>Motion</u> – To adopt the Student Protection Risk Management Strategy as presented.</p> <p>Moved: Alison Gaustad Seconded: Kristy Vallely</p>
<p>11. Close of Meeting – 7:38pm</p>	<p>Meeting Closed</p>