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Redlynch State College Late Arrival Policy

Any student **not present for FORM class roll marking MUST** report to Student Services for a **LATE** slip before proceeding to their class. Failure to do so means they will be marked absent for the day.

Students require a note from a parent/guardian explaining the reason for their **late arrival**. This is linked to effective time management and achieving the best possible academic outcomes for students.

An electronic text messaging system is used across the College for those students who are late without notice or those who are absent without an explained reason. This message is sent by text informing you of your child's absence or lateness by approximately 11.00am.

A **response** to this message **is required**. This communication ensures that we know where all our students are on any given day. If no explanation is given a follow up letter will be issued and will require completion and return.